TWGHs S. C. Gaw Memorial College
2015/16
Plan on Career and Life Planning Grant

The abovementioned grant has been provided by EDB since 2014/15 and the school can consider spending the grant on enriching school-based career guidance service and life planning of the students. The school can retain 20% of the annual provision and carry it forward for use in the next academic year.

Areas of Concern	**Strategies / Work**	**Anticipated Benefits**	**Timetable**	**Success Criteria**	**Means of Evaluation**	**Teachers Responsible**	**Expenditure**
To develop the school-based life-planning for the students	Recruitment of staff to co-ordinate the courses, activities for the teachers and students	S3 to S6 students will build up their concept of life-planning	01.09.2015 – 31.08.2016	The activities will be held successfully and students can set their goal for further studies	Teacher Appraisal	Chan SS	Salary of one teacher (One Year) Around $240,000
To encourage students to get exposed to practical experiences in business world	To allow students to get involved in the arrangement of large-scale activities like trade fair	More than 120 students will get exposed to practical experiences in the business world	01.09.2015 – 31.08.2016	The activities will be held successfully and students can grasp the business knowledge	Observation; Questionnaires done by students; Reports given by the collaborating organizations about the performance of students	Samuel Fu Wong LF Leung PY	
To allow students to gain practical experiences of the real career world	To motivate Form 4 and Form 5 students to get involved in the job placement program during the summer vacation and the collaborating organisations will offer different courses such as	More than 10 students will get the first hand information of different jobs	01.09.2015 – 31.08.2016	The activities will be held successfully and most of the students can get involved in the relevant courses and programs	Observation; Questionnaires done by students; Reports given by the collaborating organizations about the performance of students	Wong LF Chan SS Lee YL	

	interviewing skills and etiquette for students. (depending on collaboration with corresponding organisations to decide on the use of resources related to manpower and finance)						
To increase the competitive edge of students in the career world	To organize different courses such as visits, foreign languages and skill-raising classes to raise the standard of students	Different students are able to develop their skills and knowledge	01.09.2015 – 31.08.2016	The activities will be held successfully and most of the students can get involved in the relevant courses and programs	Observation; Questionnaires done by students; Reports given by the collaborating organizations about the performance of students	Wong LF Chan SS Leung PY	
To allow students to gain information of the real career world	To motivate Form 4 and Form 5 students to attend the seminars which offer the requirements of different jobs to students	More than 150 students will get the first hand information of different jobs	01.09.2015 – 31.08.2016	The activities will be held successfully and most of the students can get involved in the relevant seminar	Observation; Questionnaires done by students; Reports given by the collaborating organizations about the performance of students	Wong LF Chan SS	
To allow students to gain information of studying in Taiwan	To motivate Form 4, Form 5 and Form 6 students to attend the seminars	More than 250 students will get the information of studying in Taiwan	01.09.2015 – 31.08.2016	The activities will be held successfully and most of the students can get	Observation; Questionnaires done by students; Reports given by the collaborating	Wong LF Chan SS	

				involved in the relevant seminar	organizations about the performance of students		
To help Form 1 students and teachers build up the concept of life-planning	To organize different activities or courses to students and teachers	More than 120 Form 1 students and 10 teachers including Homeroom Teachers, and Form Masters will build up the concept of life-planning	01.09.2015 – 31.08.2016	The activities will be held successfully and most of the Form 1 students can get involved in the relevant seminar and courses	Observation; Questionnaires done by students; Reports given by the collaborating organizations about the performance of students	Wong LF Chan SS Lee YL	
To help Form 3 students and teachers build up the concept of life-planning	To organize different activities or courses to students and teachers by the service provider	More than 130 Form 3 students and 10 teachers including Homeroom Teachers, and Form Masters will build up the concept of life-planning and understand the connection between the subject selection and career world	01.09.2015 – 31.08.2016	The activities will be held successfully and most of the Form 3 students can get involved in the relevant seminar and courses	Observation; Questionnaires done by students; Reports given by the collaborating organizations about the performance of students	Wong LF Chan SS Lee YL	Around 140,000
To help S.3-S.6 students gain a better understanding of the requirements and prospects of different occupations	Purchase the school-based booklet “My Role” and the online service	S.3-S.6 students get the information of different jobs and plan their career path	01.09.2015 – 31.08.2016	Students agree that the booklet and the website are useful	Questionnaires done by students	Wong LF Chan SS	Around $74,000

Life Planning Grant：(2015-2016 grant) around $540,000 + (2014-2015 Balance) around $5,900 = around $547,000
Teacher’s Salary + Service Provider Fee + Purchase of the school-based booklet “My Role” and the online service = around $400,000
Adjusted Balance：around $85,000

東華三院吳祥川紀念中學

2015/16

生涯規劃津貼計劃書

此津貼由 2014/15 年開始發放，旨在加強校本生涯規劃發展，學校可將 20%餘款撥到隨後的一個學年。

關注重點	策略／工作	預期好處	時間表	成功準則	評估方法	負責人	開支
組織不同活動，幫助學生發展生涯規劃，訂定升學就業方向	聘請一名老師幫助統籌活動、聯繫老師及學生	中三至中六同學能掌握生涯規的重要性	01.09.2015 – 31.08.2016	課程能成功完成，學生能參與有關活動，從中學會生涯規劃	老師評核表	陳小霜	聘請老師全年大約 $240,000
鼓勵學生吸收職業世界的實際經驗	學生能參與大型活動，如展銷會，從而了解職業世界運作	多於120名學生參與校方舉辦的大型活動，加強職業技能	01.09.2015 – 31.08.2016	活動能成功完成，學生能獲得營商經驗	觀察 問卷 透過協辦機構提供學生表現評估	符老師 黃麗芬 梁秉恩	
鼓勵學生獲得更多工作世界實質經驗	中四及中五學生於暑假參與工作實習，同時協辦機構提供有關工作技能訓練 (會與有關機構商討而進一步考慮人力資源及資源運用)	多於10名學生分派不同職業	01.09.2015 – 31.08.2016	課程能成功完成，學生能參與有關活動	觀察 問卷 透過協辦機構提供學生表現評估	黃麗芬 陳小霜 李琰玲	
加強學生競爭能力	舉辦不同活動如參觀、外語訓練及技能班以提升學生能力	不同學生能獲得不同技能知識	01.09.2015 – 31.08.2016	課程能成功完成，學生能參與有關活動	觀察 問卷 透過協辦機構提供學生表現評估	黃麗芬 陳小霜 梁秉恩	

鼓勵學生獲得更多現實世界工作的要求	中四及中五學生出席職業講座、工作坊，由該行業的專業人士面對面與學生對話	多於150名學生分派到自己選擇的行業，了解該行業的要求	01.09.2015 – 31.08.2016	課程能成功完成，學生能參與有關活動	觀察 問卷 透過協辦機構提供學生表現評估	黃麗芬 陳小霜	
讓學生獲得台灣升學的資訊	鼓勵中四至中六同學出席台灣升學的講座	多於250名學生出席相關的講座	01.09.2015 – 31.08.2016	課程能成功完成，學生能參與有關活動	觀察 問卷 透過協辦機構提供學生表現評估	黃麗芬 陳小霜	
幫助中一學生及班主任建立生涯規劃的概念	舉辦不同的生涯規劃活動及工作坊	中一班主任、級主任及多於 120 名中一學生出席相關的講座及活動，初步了解生涯規劃的概念	01.09.2015 – 31.08.2016	活動順利完成，大部分中一學生能參與有關活動	觀察 問卷 透過協辦機構提供學生表現評估	黃麗芬 陳小霜 李琰玲	
幫助中三學生及班主任建立生涯規劃的概念，以幫助學生選科	外購服務，舉辦不同的生涯規劃活動、工作坊及選科講座	中三班主任、級主任及多於 130 名中三學生出席相關的講座及活動，初步了解生涯規劃的概念及明白選科對升學就業的影響	01.09.2015 – 31.08.2016	活動順利完成，大部分中三學生能參與有關活動	觀察 問卷 透過協辦機構提供學生表現評估	黃麗芬 陳小霜 李琰玲	大約 $140,000
幫助中三至中六同學更了解各行業的要求及行業前景	購買校本各行業資料冊及網站服務	中三至中六同學能得到各行業的最新資訊	01.09.2015 – 31.08.2016	同學認同資料冊及網站對他們的生涯規劃有幫肋	學生問卷	黃麗芬 陳小霜	丈約 $74,000

生涯規劃津貼：(2015-2016 津貼) 大約 $540,000 + (2014-2015 結餘) 大約 $5,000 = 大約 $547,000
聘請老師 + 外購服務 + 購買校本各行業資料冊及網站服務 = 大約 $400,000
預算結餘：大約 $85,000